

City of Sturgis
Boundary Line Adjustment Application
130 N. Nottawa Street, Sturgis, MI 49091
Telephone: 269-659-7230 Fax: 269-659-7295



**COMMUNITY
DEVELOPMENT**
Professional. Thorough. Responsive.

All questions must be answered and attachments included or this application will be returned to you.			Date of Application	
Applicant Information				
Applicant Name				
Applicant Address (Street Number and Name)		City		State
				Zip Code
Applicant Phone Number		Applicant Cell Phone Number		Applicant Email Address
Property Owner Information <input type="checkbox"/> If same as Applicant				
Property Owner Name				
Property Owner Address (Street Number and Name)		City		State
				Zip Code
Applicant Phone Number		Applicant Cell Phone Number		Applicant Email Address
Parcels				
Parent Parcel # 75- _____ - _____ - _____ - _____		Street #		Street Name
Parent Parcel # 75- _____ - _____ - _____ - _____		Street #		Street Name
Parent Parcel # 75- _____ - _____ - _____ - _____		Street #		Street Name
Parent Parcel # 75- _____ - _____ - _____ - _____		Street #		Street Name
Parent Parcel # 75- _____ - _____ - _____ - _____		Street #		Street Name
Parent Parcel # 75- _____ - _____ - _____ - _____		Street #		Street Name
Proposal: Describe the adjustment being proposed				
Type of Division: <input type="checkbox"/> Property Line Adjustment <input type="checkbox"/> Resolve Setback Issue <input type="checkbox"/> Other _____				
Intended Use: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other _____				
Does this change affect road frontage? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, are the affected parcels maintaining the required frontage/width? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If no, this change creates a non-conforming parcel you need to provide the variance granted for this change.				
Development Site Limits: Is the property in a government program (PA116, PA260, Forestry, Conservation...) <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, what program? _____				
Attach proof this property is removed from those programs.				

Attachments

- ☐ A. Map, drawn to the scale of _____ of proposed division(s) of the percent parcel showing:
(indicate scale used)
1. the proposed boundary change, to include dimensions with calculated area of all affected parcels, and
 2. legal descriptions of all affected parcels, and
 3. existing and proposed road/easement rights-of-way, and
 4. easements for public utilities from each parcel to existing public utility facilities, and
 5. location of any existing improvements (buildings, utilities, wells, septic system, driveways, etc.) in relation to existing and proposed lot lines, and
 6. any cemetery which is adjacent to, or may have had access through this parcel.
- ☐ B. Indication of approval, or permit from the County Road Commission, MDOT, or City of Sturgis street administrator, for each proposed new road, easement or shared driveway.
- ☐ C. Tax certification from County Treasurer for all affected parcels.
- ☐ D. Fee for Application (see Fee Schedule) *

Affidavit and Permission

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this boundary change is proposed for purposes of inspection to verify the information on the application is correct. Finally, I understand this is only a boundary change which conveys on certain rights under the municipal ordinance, and is not a representation or determination the resulting parcels comply with other ordinances or regulations, and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Further, I understand the municipality granting approval of this boundary change is not liable if a building permit is not issued for the parcel due to non-approvable on-site sewage disposal. Checking with the City of Sturgis and District Health Department for sanitary sewer/septic is the landowner's responsibility.

Finally, even if this boundary change is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the boundary change made here must comply with the new requirements (apply for boundary change approval again) unless deeds, land contracts, leases or surveys representing the approved boundary change(s) are recorded with the Register of Deeds or the boundary change is built upon before the changes to laws are made.

I hereby certify the information supplied with this application is true to the best of my knowledge.

Applicant Signature _____ Date _____

Property Owner Signature _____ Date _____

Fee Schedule *

- ◆ Land Division Fee: \$150.00
- ◆ Lot Combination Fee = \$75.00
- ◆ Boundary Line Adjustment Fee = \$150.00

*The fee must be included with the application.

Office Use Only

Fee Amount Collected Date Fee Paid Collected By

Approved By _____ Date _____